

Minutes

LAWSS Board Meeting



Thursday October 25, 2018

10 am

Lambton Area Water System WTP – 1215 Fort Street, Sarnia ON N7V 1M1

Attendees:

Members

Bev Hand, Chair, Village of Point Edward

Steve Arnold, Vice-Chair, St. Clair Township

Mike Berkvens, City of Sarnia

No representative, Municipality of Lambton Shores

Todd Case, Township of Warwick

Lonny Napper, Town of Plympton-Wyoming

Staff

Brian Black, St. Clair Township

Adam Sobanski, Town of Plympton-Wyoming

Jay Verstraeten, Village of Point Edward

Amanda Gubbels, Township of Warwick

Dave Hunt, OCWA Operations Manager

Susan Budden OCWA Business Manager

Indra Maharjan P. Eng., OCWA Program Manager

Suzanne Durling OCWA Admin

1. Presentation- Energy Demand Mapping

Indra Maharjan P. Eng., CEM, CMVP

Presentation did not take place. Board approved project, at no cost to LAWSS, as "New Business" and requested that presentation be postponed until January Board meeting before so new members will be present.

2. Declaration Of Pecuniary Or Conflict Of Interest

3. Approval of Regular Agenda Minutes

A copy of the minutes for the September 27, 2018 meeting is attached to this agenda.

"That the minutes of the September 27, 2018 LAWSS Board Meeting be adopted."

Moved by: Mayor Napper
Seconded by: Mayor Case
Carried

4. LAWSS Monthly Financial Statements

A copy of the August 2018 LAWSS budget statement and cash balance sheets are attached for review and approval.

"That the Board accept the financial statements and cash balance sheets for August 2018."

Moved by: Mayor Arnold
Seconded by: Mayor Case
Carried

5. OCWA Operational Statements

The Monthly Operations Report, and other materials from OCWA for September 2018 are attached.

"That the Board accepts the September 2018 operational statement and other materials from OCWA."

Moved by: Mayor Arnold
Seconded by: Mike Berkvens
Carried

6. Operational/Capital Update

Summary of the capital and major maintenance projects including purchase orders (POs) issued and money spent for September are attached.

"Motion to accept Memo Subject: Operational/Capital Updates – Information Only, dated October 25, 2018"

Moved by: Mayor Arnold
Seconded by: Mayor Case
Carried

a) Twenty-Year Conceptual Engineering Design Options and Cost Estimate:
Development of plan is ongoing. Attached is a memo detailing existing and future issues identified using the upgraded model and alternative scenarios explored.

"Motion to direct AECOM to proceed with Technical Memorandum #3 based on Alternatives 1A, 2A, 2B, 3B, 3C, 4C, and 5A as described in Technical Memorandum #2."

Moved by: Mayor Case
Seconded by: Mayor Arnold
Carried

7. Ongoing Items:

Water Flows: The water flow sheets for September 2018 are attached.

a) Admin HVAC Ongoing Issues:

"LAWSS HVAC Admin Replacement Project- 50% design submission" provided to LAWSS staff for review on October 15th is attached. A completed RFQ is expected the first week of November. Project is in-line for award at the December Regular Session Board meeting.

"Motion to hire the City of Sarnia to tender LAWSS HVAC Admin replacement project once engineering portion of LAWSS HVAC Admin Replacement project is complete"

Moved by: Mayor Arnold
Seconded by: Mayor Napper
Carried

8. New Business

"Motion to accept Memo Subject: New Business Update – Information Only, dated October 25, 2018."

Moved by: Mayor Arnold
Seconded by: Mayor Napper
Carried

a) Energy Density Mapping.

"Motion to participate in Energy Density Mapping initiative for energy density mapping of LAWSS WTP and DWS at no cost to Board"

Moved by: Mayor Arnold
Seconded by: Mayor Napper
Carried

b) 2019 Revised DRADT Budget:

"Motion to approve 2019 DRAFT Budget attached as described in Memo Subject: 2019 DRAFT Budget dated October 25, 2018"

Moved by: Mayor Case
Seconded by: Mayor Arnold
Carried

9. IN-CAMERA Meeting

The Board will adjourn to an in-camera meeting if necessary.

Motion to go to in camera meeting

10. Chair to Rise and Report on the Matters of Public Concern from the In-Camera Session

The Chair will report as required.

11. Adjournment/Next Meeting

"That the LAWSS Board adjourns this meeting to its next board meeting to be held on Thursday, November 29, 2018 at 10:00 am at the LAWSS water treatment plant."

Moved by: Mayor Arnold
Seconded by: Mayor Napper
Carried

pdf Attachments:

CUI PowerPoint Presentation
Municipal Energy Lessons Learned
Water-Energy MuniParticipation Request
Minutes of LAWSS Board Meeting- September 27, 2018
LAWSS Financial Statement - August 2018
Cash Balance Sheet- August 2018
OCWA Monthly Operations Report Ending September 30, 2018
OCWA Data Report for LAWSS- September
OCWA Health and Safety Work Order Status- September 2018
OCWA Health and Safety Work Order Status- January to September 2018
OCWA Work Order Status- September 2018
OCWA Work Order Status- January to September 2018
Project list for August 2018
LAWSS Flows- August 2018
Memo- Operational & Capital Update Information Only
Memo- TM#2 20yr Growth Plan
LAWSS 20-Yr Upgrade Alternatives
AECOM- Technical Memorandum #2 LAWSS 20-Yr Growth Plan DRAFT
Building Innovation- Design Report LAWSS Admin HVAC Replacement- 50% Review
Building Innovation- Drawings LAWSS Admin HVAC Replacement- 50% Review
Memo- New Business Update Information Only
BM Ross- Ferne Ave. Request for Watermain Connection LAWSS
BM Ross- Ferne Ave. Overall Plan
BM Ross- Ferne Ave. Key-Plan
BM Ross- Ferne Ave. WM Flow Requirements
BM Ross- Fleming Road Subdivision Request for Watermain Connection LAWSS
BM Ross- Fleming Road Subdivision Water
BM Ross- Fleming Road Subdivision WM Flow Requirements
Memo- 2019 DRAFT Budget
LAWSS 2019 Budget DRAFT REV3
LAWSS-OCWA 2019 Capital/Major Maintenance Final